

**PURCELL PUBLIC WORKS AUTHORITY
REGULAR MEETING
APRIL 6, 2015**

MINUTES

Call to order and declaration of a quorum present.

Chairman Chilvers called the meeting to order and declared a quorum to be present 7:47 p.m.

Roll Call.

Roll call was conducted by Secretary Dorothy Kennedy with the following results:

Trustees present: Ted Cox was present at roll call however when the meeting reconvened he had previously excused himself, Graham Fishburn, Tom McCurdy, John Chilvers

Trustees absent: Mike Pollok

Staff present: Dale Bunn, Dorothy Kennedy, Shauna Long, Chris Griffith, Kevin Austin, Jerry Landers, James New

Legal counsel: Ted Haxel

Approval of the Consent Agenda:

- a. Approval of minutes of March 2, 2015.
- b. Approve payment of claims in the amount of \$234,819.05.
- c. Approval of direct payables in the amount of \$420,467.30.
- d. Approve payment of claims for the Golf Course in the amount of \$10,617.64.
- e. Approval of Golf Course direct payables in the amount of \$5,185.34.
- f. Approve estimated payroll in the amount of \$130,000.00.
- g. Approve Treasurer's Financial Report for February 2015.
- h. Approve Budget Adjustments for the following Departments: Customer Service, Electric Department, Garage, Water/Sewer, PWA Misc., Golf.

Trustee McCurdy made a motion second by Trustee Fishburn to approve the Consent Agenda as presented.

Yes: McCurdy, Fishburn, Cox, Chilvers

No: None

Absent: Pollok

Consideration and possible action on items removed from the Consent Agenda.

There were no items removed from the Consent Agenda.

Discussion of an update from Jennifer Rogers from Oklahoma Municipal Power Authority (OMPA).

Jennifer Rogers presented a update of OMPA Services. She went over Energy Services available and gave an update on the natural gas plant.

Chairman Chilvers declared the meeting to be recessed at 7:58 p.m.

*At 11:01 p.m. Chairman Chilvers reconvened the meeting.
Trustee Cox was not present when the meeting reconvened.*

Consideration and possible action concerning an address from Kem Scully Chief Executive Officer from Purcell Municipal Hospital.

Ms. Kem Scully advised that the "wound care service" is going well with eighteen reoccurring patients. She gave a financial report and advised that up-front collection remain good. She informed the Trustees that the joint meeting between Wadley's EMS and Hospital staff went well.

Consideration and possible action concerning a presentation from Dennis Tolson concerning the possibility of changing water tap fees.

Mr. Tolson thanked the Board for their service. He presented notes regarding water tap fees in the area. He also presented notes regarding average water rates in the area. He reported that Purcell is the lowest in water rates and the highest in water tap fee. He advised his complaint was that Purcell's water tap fee has gone from \$675.00 to \$2,892.00. He advised if Purcell would increase the water rate to a low average, they would then be able to lower the tap fee. Councilman Fishburn complimented Mr. Tolson on the presentation and said it needs to be taken in advisement.

No action was taken.

Consideration and possible action concerning approval/denial of a contract for developer's electric rebates for Phase 2 of the Southern Hills Addition between the Purcell Public Works Authority and Jemily Properties, LLC.

Teddy Boles advised this is getting paper work cleaned up. He advised during the time that Rhonda Denny was City Clerk, the City issued rebate vouchers with a five year expiration date. The vouchers were used as a tracking mechanism. The problem is that when she left, that information was not passed down to her successors and no rebate vouchers were issued after that time. We are getting paper work in order. The same is true for agenda item nine and ten as well.

See motion below.

Consideration and possible action concerning approval/denial of contracts for developer's electric rebates for phase 4, 5 and 6 of the Cliff's Addition between the Purcell Public Works Authority and the Cliffs Group LLC.

See discussion above and motion below.

Consideration and possible action concerning a electric rebate request in the amount of \$23,938.56 from Mayes Properties LLC, concerning the below lots in the 4th, 5th and 6th Additions of the Cliffs Addition:

a. Cliffs 4th Add.	Voucher No. CLIFFS-4-BK B-L1	\$4,881.78
b. Cliffs 5th Add.	Voucher No. CLIFTS-5-BK1-L5	\$4,881.78
c. Cliffs 6th Add.	Voucher No. CLIFTS-6-BK1-L1	\$7,087.50
d. Cliffs 6th Add.	Voucher No. CLIFTS-6-BK2-L3	\$7,087.50

Mr. Boles advised the Trustees that the ownership is no longer the Cliffs Group LLC and is now Mayes Property LLC.

Trustee McCurdy made a motion second by Fishburn to approve items 8, 9 and 10 as stated and modified with the owner of Southern Hills as Mayes Property LLC.

Yes: Fishburn, McCurdy, Chilvers No: None Absent: Cox, Pollok

Consideration and possible action to advertise for bids on a temporary pumping and piping facility for the Walnut Creek water transfer project.

Trustee Fishburn made a motion second by Trustee McCurdy to approve agenda item 11 as written.

Yes: Fishburn, McCurdy, Chilvers No: None Absent: Cox, Pollok

Consideration and possible action to renew the Interagency Water Development Agreement with the Oklahoma Wildlife Conservation (ODWC).

Mr. Bunn informed the Trustees that the contract was extended from a fifteen year contract to a twenty year contract.

Trustee McCurdy made a motion second by Trustee Fishburn to renew the Interagency Water Development Agreement with the Oklahoma Wildlife Conservation.

Yes: McCurdy, Fishburn, Chilvers No: None Absent: Cox, Pollok

Discussion and/or action on accepting an easement from Larry Sean Newville on behalf of Yevonne Newville related to the construction of the new holding facility related to the Purcell Well Field acknowledging Purcell's intent to continue to be bound by the terms and conditions of that agreement between Purcell and Larry and Yevonne Newville dated October 18, 1985.

Trustee McCurdy made a motion second by Trustee Fishburn to accept an easement from Larry Sean Newville on behalf of Yevonne Newville related to the construction of the new holding facility related to the Purcell Well Field acknowledging Purcell's intent to continue to be bound by the terms and conditions of that agreement between Purcell and Larry and Yevonne Newville dated October 18, 1985.

Yes: McCurdy, Fishburn, Chilvers No: None Absent: Cox, Pollok

Consideration and possible action to approve Budget Amendment PWA-2015-3 increasing Ambulance Subsidy Revenue in the amount of \$12,000.00 and increasing Ambulance Subsidy appropriations in the amount of \$12,000.00 allowing for the increase in ambulance fees.

Ms Long advised this is due to the rate increase, the budget had to be increased on both sides. She advised it is a ball park number to finish the fiscal year.

Trustee Fishburn made a motion second by Trustee McCurdy to approve Budget Amendment PWA-2015-3 increasing Ambulance Subsidy Revenue in the amount of \$12,000.00 and increasing Ambulance Subsidy appropriations in the amount of \$12,000.00 allowing for the increase in ambulance fees.

Yes: Fishburn, McCurdy, Chilvers No: None Absent Cox, Pollok

Consideration and possible action to approve Budget Amendment GC-2015-1 increasing appropriations in the amount of \$10,000.00 for chemicals and fertilizer at the Golf Course.

Ms. Long explained this budget increases appropriations in the amount of \$10K and the monies will come from Golf Course reserves.

Trustee McCurdy made a motion second by Trustee Fishburn to approve Budget Amendment GC-2015-1 increasing appropriations in the amount of \$10,000.00 for Chemicals and fertilizer.

Yes: McCurdy, Fishburn, Chilvers No: None Absent: Cox, Pollok

Discussion of the 2015-2016 Budget.

Trustee Fishburn made a motion second by Trustee McCurdy to table the 2015-2016 Budget to the April 20, 2015 Special Meeting.

Yes: Fishburn, McCurdy, Chilvers No: None Absent: Cox, Pollok

*Chairman Chilvers recessed the Public Works Meeting at 12:08
in order to reconvene into the City Council Meeting.*

EXECUTIVE SESSION: DISCUSSION, CONSIDERATION RE: AN EXECUTIVE SESSION TO BE HELD IN ACCORDANCE WITH 25 O. S. 307 § (B) (2) FOR THE FOLLOWING MATTER(S).

- a. Discussion and consideration of labor contract for fiscal year 2015-2016 between the City of Purcell and the IAFF Local 3596 in accordance with 25 O.S. § 307 (B) (2).
- b. Discussion and consideration of labor contract for fiscal year 2015-2016 between the City of Purcell and the FOP # 194 in accordance with 25 O.S. 307 § (B) (2).

Trustee Fishburn made a motion second by Trustee McCurdy to enter into joint executive session at 12:09 a.m. to discuss items listed on 'a' and 'b'.

Yes: Fishburn, McCurdy, Chilvers No: None Absent: Cox, Pollok

At 1:03 a.m. Attorney Ted Haxel declared both meetings to be reconvened.

Trustee Fishburn made a motion second by Trustee McCurdy to return to regular session in both meetings at 1:03 a.m.

Yes: Fishburn, McCurdy, Chilvers No: None Absent: Cox, Pollok

EXECUTIVE SESSION: DISCUSSION, CONSIDERATION AND POSSIBLE ACTION CONCERNING ITEMS DISCUSSED IN EXECUTIVE SESSION IN ACCORDANCE WITH 25 O. S. 307 § (B) (2) FOR THE FOLLOWING MATTER(S).

- a. Discussion and consideration and possible action concerning the labor contract for fiscal year 2015-2016 between the City of Purcell and the IAFF Local 3596 in accordance with 25 O.S. § 307 (B) (2).

No action taken on item 'a'.

- b. Discussion and consideration and possible action concerning the labor contract for fiscal year 2015-2016 between the City of Purcell and the FOP # 194 in accordance with 25 O.S. 307 § (B) (2).

No action taken on item 'b'.

Trustee comments.

Chairman Chilvers made the comment that he believes Mr. Sullivan is dragging his feet and that he felt he should have been ready. Councilman McCurdy concurred.

General Manager and staff comments.

Mr. Bunn advised he would let the Trustees know if we can meet earlier.

Trust Attorney comments.

There was no comments from Mr. Haxel

Adjourn.

Chairman Chilvers declared both meetings to be adjourned at 1:07 a.m.

Approved on the 4th day of May 2015

John Chilvers, Chairman

ATTEST:

Dorothy Kennedy, Secretary